



भारत ब्रॉडबैंड नेटवर्क लिमिटेड

(भारत सरकार का उपक्रम)

निगम कार्यालय

BHARAT BROADBAND NETWORK LIMITED

(A Government of India Undertaking)

CORPORATE OFFICE

Corporate Identity No: U64100DL2012GOI232070

No. 23-149/BBNLCO/Admin/Consultants/2016-17

Dated at New Delhi the 01-09-2017

Applications are invited from retired officers of DoT/BSNL/MTNL for engagement as Consultants at **Bharat Broadband Network Limited, Corporate office, CDOT Campus, Mehrauli, New Delhi and its field units** as per terms and conditions mentioned below:

- a. The retired persons shall be appointed on a short-term contract basis initially for a period of 6 months. Based on his/her performance and requirement of his/her services, the contract can be further extended up to a maximum of Six Terms (6 months each) or 65 years of age whichever is earlier.
 - b. Candidates should not be more than 65 years of age as on date of notification.
 - c. The consolidated fee/remuneration payable to retired persons engaged on short-term contract basis shall be restricted to the difference between last pay drawn by the retired official and basic pension+ DA at the rate applicable from time to time. The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis. TA/DA however would be payable as per entitlement if sent on tour.
 - d. The Income Tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment for which BBNL will issue TDS certificates.
 - e. The engagement of retired personnel on short-term contract basis can be terminated by either of the party with prior notice of 30 days.
 - f. The officers those have retired below E7 or JAG level will be considered for engagement as consultant.
2. Interested retired officers with following qualification/experience may send their application in the proforma enclosed. The application should reach by post to **Manager (Admin), 3rd floor, CDOT campus, Mehrauli, New Delhi-110030** on or before **15th September, 2017**. The envelope to be marked as **'Application for the post code.....place of posting (with code)**'. The soft copy may also be sent at mail id: bbnl.recruitment@gmail.com.
3. The detailed information regarding Education Qualification, work experience and place of requirement is attached at **Annexure-I**.
4. For selection, the candidates will be shortlisted as per their qualification and desirable experience and thereafter will be interacted in person/Through Video conferencing or telephonically.


(K.B. Gupta)
CGM (HR&A)

Copy to:

1. CMD, BBNL for information please.
2. Director (Plg. & O)/Director (F) BBNL for information please.
3. All State Heads for information and wide publicity of the advertisement.
4. All CGMs/ GMs of BBNL corporate office for information and wide publicity of the advertisement
5. CGM (IT) BBNL CO, New Delhi to upload on BBNL Website.
6. Office copy

Annexure-I

Post Code	State/Unit	Location/ Vacancies	Educational Qualification	Work Experience	
01/2017	BBNL CO	New Delhi- 10	Graduate in any stream	1. Should be well versed in computer i.e. MS office 2. Should be able to take dictation & transcribing as well as in the file management and record keeping, management of engagement and phone call management etc. 3. Should have experience to handle work of Sr. Officer's office.	
02/2017				Graduate (Engineering graduate will be preferred)	1. Should have experience of Transmission project work. 2. Should have proficient knowledge of computer application like MS Office, Google Docs/ Spread Sheets & be able in managing and generating MIS Report. 3. Should have the experience of drafting letters and issue of instructions. 4. Experience of working with project management / monitoring tool like Primavera etc. shall be preferred.
03/2017			1. Should have the experience of supervision of installation of hard ware / Telecom equipment. 2. Should have proficient knowledge of computer application like MS Office, Google Docs/ Spread Sheets & be able in managing and generating MIS Report. 3. Experience of GIS related activities shall be preferred		
04/2017			1. Should be able to correspond and coordinate with various service providers, equipment vendors, data centre service providers and state Agencies. 2. Should have proficient knowledge of computer applications like MS office, goggle docs/spreadsheets & be able in managing & generating MIS reports		
05/2017			1. Daily Monitoring NOC activities & analysis of the NOC report 2. Coordination proficient with NBCC for operation and maintenance related issues 3. The work related housekeeping and coordination with housekeeping provider 4. Coordination with DMRC for electric bill rent payment, entry/exit and gate pass related issues 5. Monitoring the security of NOC and coordination with security guard provider agency		
06/2017			1. Installation/O & M for transmission system 2. Laying of Optical Fibre cable 3. Installation of Optical Fibre links/System 4. Working of data network/ data communication Network		
07/2017			1. Procession of bills 2. Preparation of Monthly status report 3. Preparation of other planning report such as half yearly performance report, RTI/PMO/DoT/PQ replies 4. Preparation of estimate details corresponding to payments, consignee details. 5. Co-ordination in planning of NOFN project Phase-I and Phase-II and Row issues etc.		
08/2017			Graduate in any stream		1. Should have work experience in HR section of DoT/BSNL/MTNL. 2. Should be well versed in computer i.e. MS office 3. Should have knowledge of HR matters personnel matters, recruitment matters, polices and training etc.
09/2017					
10/2017					

Post Code	State/Unit/ office	Location/ Vacancies	Educational Qualification	Work Experience
11/2017	Maharashtra	Mumbai-01 Pune-02	Graduate (Engineering graduate will be preferred)	<ol style="list-style-type: none"> 1. Should have worked in OFC/ cable laying works, its testing, commissioning, Transmission Projects and its planning/monitoring etc. 2. Should be able to coordinate with- State /Central Govt. and its Agencies for ROW, possession of GP Bhavan, 3. State Electricity Board for getting electricity connection, PWD, Corporations, Panchayat authorities and other related agencies/authorities for day to day issues of laying OFC etc. 4. Be able to enter data and maintain office records, gather and update. 5. Knowledge of tendering, contracts, agreements and Project monitoring. 6. Knowledge of software and efficiency on working with MS-EXCEL will be added advantage. 7. Experience of having working with GPON Technology implementation will be preferred. 8. BSNL Retired DGM/AGM/SDE will be preferred. 9. Local person will be preferred
12/2017	J & K	Sri Nagar-01		
13/2017	Tamilnadu	Chennai-01		
14/2017	Punjab	Chandigarh-01		
15/2017	Karnataka	Bangalore NOC-01		

APPLICATION FOR THE POST OF CONSULTANT

(Please fill in Capital Block Letters)

1.	POST CODE: (PREFERENCE WISE)	1. 2. 3.	(PHOTOGRAPH)
2.	PLACE OF POSTING (PREFERENCE WISE)	1. CodePlace..... 2. CodePlace..... 3. CodePlace	
3.	NAME		
4.	ADDRESS		
		PIN CODE	
5.	PHONE NO (R)		PHONE NO. (M)
6.	E-MAIL ID		
7.	DATE OF BIRTH		
8.	DATE OF RETIREMENT		
9.	SCALE OF PAY, BASIC PAY AND DESIGNATION AT THE TIME OF RETIREMENT		
10.	ADDRESS OF THE LAST OFFICE ATTENDED AND WITH UNIT		
11.	EDUCATION QUALIFICATION	1. 2. 3.	

12. WORK EXPERIENCE FOR LAST 10 YEARS (starting from latest in chronological order)

S.No	DEPT./ORGANIZATION	UNIT	POST HELD	FROM	TO	DUTIES AND RESPONSIBILITES
1.						

13. Do you have working experience of working on PC/Laptop (Yes/No).....

14. Do you have Laptop (Yes/No):

Declaration

I, _____, hereby declare that the above information given is true to the best of my knowledge.

Signature: _____

Name

(Note: If the space is not sufficient, separate sheet may be enclosed)